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*New JTC1 Mode of Operation:  
International Workshops*

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The views and opinions  
expressed in this presentation  
are those of the author and do  
not represent MITRE or the  
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## *Background*

- ◆ Approved by JTC1 in 2001
- ◆ Based on similar ISO and IEC mechanisms
- ◆ Permits rapid production of “International Workshop Agreements” (IWA) which are *not* standards, ...
- ◆ ... but which may be converted to standards.



# *Proposing a JTC1 Workshop*

- ◆ May be proposed by any source including NBs, liaisons, corporations.
- ◆ Proposal should include:
  - ◆ Purpose and justification
  - ◆ Relevant documents
  - ◆ Cooperation and liaison
  - ◆ Name of NB willing to provide Secretariat and administrative support
  - ◆ Name of prospective chair
- ◆ If multiple meetings, a business plan for maintaining continuity.

This could be a series of APIWG meetings or it could be a designated part of the SIGAda conference series.



## *Review of Proposal*

- ◆ Proposal is submitted to JTC1 Secretariat.
- ◆ JTC1 will designate NB to serve as Secretariat.
- ◆ Secretariat and proposer will designate Workshop Chair.



## *Announcement of Workshop*

- ◆ Workshop will be announced by Secretariat, by JTC1, and by NBs to encourage wide participation.
- ◆ Must invite any SC with relevant projects.
- ◆ Registration fees are permitted but must be announced.
- ◆ Announcement must be made 90 days in advance.



## *Workshop Information Package*

- ◆ 6 weeks prior to workshop
- ◆ Include objectives, agenda, planned deliverables, reference documents
- ◆ Registered participants may submit contributions for circulation



# *Participation*

- ◆ Chair must act in international and neutral capacity to achieve consensus.
- ◆ Workshop is open only to registered participants. Any organization or individual may register. Participants are *not* appointed by NBs.
- ◆ Secretariat, proposer and Chair must work together to achieve broad and balanced representation. Participation may be limited to achieve this goal.



## *Project Teams*

- ◆ Project teams may be established to achieve continuity between meetings.
- ◆ Workshop designates team members.
- ◆ Working of project team must permit all registered participants to participate fully.





# *General Policies*

- ◆ Workshops may participate autonomously using flexible procedures.
- ◆ Workshops must respect general ISO and IEC policies, including:
  - ◆ Intellectual property rights
  - ◆ Use of SI units
- ◆ Secretariat will ensure that this occurs.
- ◆ Workshop Chairman is responsible to recognize achievement of consensus.

ISO CS has advised me that property rights may be stipulated in the workshop proposal. They suggest that we may stipulate that code may be copied without royalty.



# *Workshop Deliverables*

- ◆ Description of workshop consensus
- ◆ Recommendations for future action
- ◆ Deliverable will proceed to publication *without further action or review*.
- ◆ However, appeal is permitted:
  - ◆ Procedures violated
  - ◆ Not in best interest of international trade, environment, safety, etc.
  - ◆ Conflicts with existing ISO or IEC standard
  - ◆ Discredits ISO or IEC
- ◆ Appeal must be made within 2 months. JTC1 decides.



## *Publication of IWA*

- ◆ Workshop deliverable should be drafted according to ISO/IEC directives.
- ◆ Send to ITTF for publication as IWA.
- ◆ Include recommendation for further processing, e.g. as an international standard.
- ◆ Competing IWAs are permitted.
- ◆ IWAs may *compete* with existing or proposed ISO/IEC standards but may not *conflict* with them.



## *Review of IWAs*

- ◆ May exist for a maximum of 6 years.
- ◆ Must be reviewed after three years:
  - ◆ Leave as is for remainder of 6 year period.
  - ◆ Withdraw.
  - ◆ Progress as another form of ISO/IEC document
- ◆ May be progressed to IS or TR through either:
  - ◆ Normal five-stage process
  - ◆ PAS process\*

\* Need to be recognized as a PAS submitter is waived if intent to process PAS is included in original workshop proposal.